


AdvancedPatient (PM)

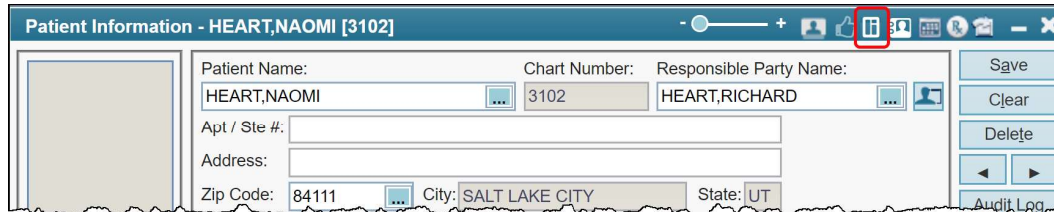
We have made several enhancements to the **Patient Forms** feature in the following areas:

- **Patient Information** – Open Patient Forms with Icon
- **Patient Forms** – Send Patient Forms without a Future Appointment
- **Messaging History** – Forms Sent without Appointment Indicator

Patient Information – Open Patient Forms with Icon

Use the new **Patient Forms** icon  on the **Patient Information** screen to open the **Patient Forms** screen with the patient preselected.

Click the **Patient Info** icon. 

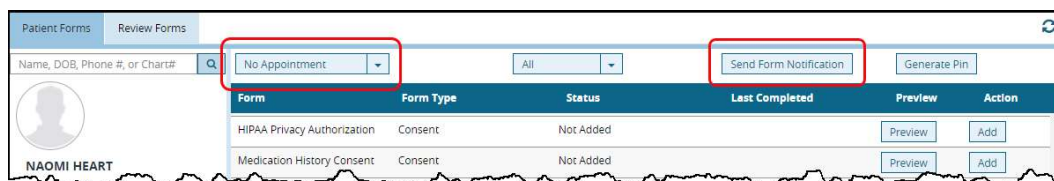


Patient Forms – Send Patient Forms without a Future Appointment

Now, you can send patient forms without a future appointment using new **No Appointment** option in the Appointment Date drop-down in **Patient Forms**. When you **Add** forms with the **No Appointment** option selected, patient forms display immediately in the patient portal. Opting to select the **Send Form Notification** button gives patients notice that forms are available for them to review.

Note: Sending patient forms without a future appointment is not currently available in the Front Office App.

Click the **Patient Info** icon  | Click the **Patient Forms** icon. 



Messaging History – Indicator for Forms Sent without Appointment

When you send patient forms using the **No Appointment** option, **NO APPT** displays in the **Appt Type, Date, Time** column in **Messaging History** to accommodate auditing and tracking.

*Go to **Modules** | **Patient Messaging** | **Messaging History**.*

Messaging History									
From 7/1/2020		To 9/28/2020		<input type="checkbox"/> Today <input type="checkbox"/> Prior week		Print			
Sent Type All Sent Types		Status All Statuses		Message Category All Message Categories		Search Name or Contact			
Type	Status	Message Category	Patient	Sent To	Sent	Appt Type, Date, Time	Form	Resend	
	Sent	Patient Forms Notification	HEART,NAOMI	N.HEART@HOTMAIL.COM	9/2/2020 12:35 PM MST	NO APPT	Demographics		
	Sent	Patient Forms Notification	HEART,NAOMI	N.HEART@HOTMAIL.COM	9/2/2020 12:35 PM MST	URGENT CARE/LAB DRAW 9/2/2020 1:00 PM	Consent		